

# Defining Methods' WorkPlace<sup>SM</sup>

**A Web Services Software Collection and JAVA Based Development Environment for Retailers. We help you get rid of paper based processes!**

We understand the needs of today's retailers and the rapidly changing environment they face to compete. That's why we're proud to offer customers **Methods' WorkPlace<sup>SM</sup>**, — the first Web-based software suite designed to help retailers manage, adapt and grow their business — from the store level up.

**Methods' WorkPlace<sup>SM</sup>** helps improve daily business operations with new, cost-effective ways to collect, analyze, distribute and update data — quickly, accurately and securely. Whether you are a single store operation or a multiple banner chain! ROI is easy to identify and the benefits start day one. Get started with any combination of applications and grow into the future.

**Methods' WorkPlace<sup>SM</sup>** delivers the information company decision makers need to any location. Discover what **Methods' WorkPlace<sup>SM</sup>** offers you — at the main office, stores, distribution centers and trusted partners.

**Methods' WorkPlace<sup>SM</sup>** — Tools that help support any activity and related workflow...just a few examples:

Asset Protection Services	Order Management Services	Store Staffing Management	Information Distribution	Merchandising
<ul style="list-style-type: none"> <li>❖ <b>Bad Checks</b> Nab the true offenders and keep the innocent mistakes from costing you customers.</li> <li>❖ <b>Merchandise Returns</b> Spot return abuse before they cost you a fortune. Gather data to help identify defective products.</li> <li>❖ <b>EFT Charge Backs</b> Track and control receivables by card number, customer, and financial institution</li> <li>❖ <b>Shoplifting</b> Prosecute offenders appropriately based on their history with your company and share groups.</li> <li>❖ <b>Person Master Database</b> Keep track of people and all of the relationships they have with your company.</li> </ul>	<ul style="list-style-type: none"> <li>❖ <b>Forecasting</b> With a few keystrokes and mouse clicks accurately project your store's volume for the upcoming week.</li> <li>❖ <b>Ordering</b> Prevent staff from ordering \$7,000 of product for \$5,000 of sales. Better manage your orders to sales ratios.</li> <li>❖ <b>Shrink Recording</b> Record the product you throw away or have to mark down and learn from mistakes instead of repeating them</li> <li>❖ <b>Event Recording</b> Detail the events that impact your sales so they are at your fingertips next year.</li> </ul>	<ul style="list-style-type: none"> <li>❖ <b>Applicants</b> Use the Person Master Database to check applicant's history with your company--good or bad--then make an informed decision about their application.</li> <li>❖ <b>New Hires</b> Avoid repeating bad hires at different locations. Identify the "not for rehires" in your database. Recruiting is improved while lost opportunities and "bad hires" are reduced.</li> <li>❖ <b>Reports</b> Compile HR reports such as EEO 1 with ease. Export data to Excel for further analysis.</li> <li>❖ <b>Record Retention</b> Store job descriptions, job requirements, offer letters, handbook acknowledgements and any other document at the employee level.</li> </ul>	<ul style="list-style-type: none"> <li>❖ <b>Bulletins</b> Receive notices and other valuable information in a timely and efficient manner. Reference past articles and bulletins from an expansive on-line library.</li> <li>❖ <b>Training Manuals</b> Publish and maintain your company's training manuals so that everyone in your company will have access to the latest information.</li> <li>❖ <b>Job Postings</b> Don't lose chances to let associates know of job openings. Retain valuable employees.</li> <li>❖ <b>Production Guides</b> Keep everyone in your organization providing the same great service. Produce the same quality items everywhere with on-line Job Aids.</li> </ul>	<ul style="list-style-type: none"> <li>❖ <b>On-Line Price Books</b> Look-up price and item information online.</li> <li>❖ <b>Plan-O-Grams</b> Look up shelf layout and procedures for cutting in new items and replacing discontinued product. Share what you've done with brokers, manufactures and other stores in your chain.</li> <li>❖ <b>Ad Planning</b> Collaborate on ad plans and merchandising strategies. Reduce the amount of time that it takes to set up your ads.</li> <li>❖ <b>Electronic Deal Sheets</b> Work with vendors on deal contracts via the web. Submit completed agreements to merchandise management systems.</li> </ul>

## Get Connected — One View — Everywhere!



**Methods' WorkPlace<sup>SM</sup>** places essential information and applications at the fingertips of the people who need it. Rules based access keeps data secure and available only to those that should have it!

The Person Master Database securely stores, organizes and recalls information — about customers or store associates — that work or shop at your stores. It easily supports service requests and comments across the enterprise — from the store, main office or call center.

**Methods' WorkPlace<sup>SM</sup>** connects your company and becomes the single source for information on any person, entity or work process. Present information from multiple data sources in a single easy to use view!

## What You Need To Get Started...

**WorkPlace Methods Services** are completely accessible through your own data network or through us. Ask us about our ASP services — get started today!

For access to the system, a personal computer (Pentium III or higher) with Internet Explorer or other browser is all that's required. Ask us about the other devices we support.

While not required, associates can use Adobe Acrobat Reader, Microsoft Word and Microsoft Excel so that they can make the most of the data that's available.



## Want To Learn More?

Methods' Technology Services staff welcomes the opportunity to explain more about how **Methods' WorkPlace<sup>SM</sup>** will help improve your operations and build your business. Please feel free to contact Mark Kindig at (585) 943-1060 or [markkindig@m2methods.net](mailto:markkindig@m2methods.net)

